SCAD GROUP OF SCHOOLS

VANNARPETTAI | CHERANMAHADEVI | TUTICORIN | PALLADAM | CHENGALPATTU

**BIO - DATA**

1. Post Applied for :
2. Name of the Candidate :
3. Father's Name :
4. Date of Birth/Age/Sex :
5. Contact Phone Number :
6. Community :
7. Educational Qualification :

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Exam Passed** | **School / College** | **Year of**  **Passing** | **Subject** | **Class** |
|  |  |  |  |  |

1. Previous Experience

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Designation** | **Name of the College/School** | **Period of Service** | | **Last Salary drawn on each Position** |
| **From** | **To** |
|  |  |  |  |  |

1. Address for Communication

|  |  |
| --- | --- |
| **Present Address** | **Permanent Address** |
|  |  |

1. Family Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** | **Age** | **Educational**  **Qualification** | **Occupation** | **Income** | **Relationship** |
|  |  |  |  |  |  |

1. Languages Known

Read :

Write :

Speak :

1. Specify your interest in Extra Curricular/Sports, Games :
2. Is there anybody working in this institution known to you : if yes give the details
3. Are you a member of any Trade Union? :
4. Are you involved in any legal problems? :
5. Do you have the habit of smoking? :
6. Do you have the habit of using alcoholic drinks? :
7. Have you ever been interviewed for any position in SCAD :
8. If yes give details :
9. Are you member of PF :
10. Expected Salary :
11. Joining time required :
12. Reference other than relative :

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1. Declaration:

I hereby declare that the particulars given above are true. Any false statement contained in the application statement made before the institution by me shall automatically revoke the contract of employment.

Signature of the Candidate

Approval for Appointment

Director/HR Chairman